



WASHINGTON COUNTY SOIL CONSERVATION DISTRICT

1260 Maryland Avenue, Suite 101 • Hagerstown, MD 21740

Phone: (301)797-6821

[facebook.com/wcsd](https://www.facebook.com/wcsd)

www.conservationplace.com

MINUTES

WASHINGTON COUNTY SOIL CONSERVATION DISTRICT REGULAR MEETING

May 8, 2024 - 10:30 a.m.

WCSCD Conference Room Live and with the ZOOM Platform

ATTENDEES:

Supervisors Present: Harry Strite (Chair), J. Scott Shank, III (Treasurer), Edward Wurmb (Supervisor) (in-person), and J.D. Rinehart (Vice Chair) (via ZOOM)

Associate Supervisors Present: Boyd Michael, Kirk Winders, and Ariel Herrod (via ZOOM)

Others Present: Denise "Dee" Price, Mark Kendle, Lori Flook Bishop, and Brent Cammauf (USDA, NRCS)

CALL TO ORDER:

The May Regular Board Meeting was called to order by Harry Strite, Chair, at 10:44 a.m.

REGULAR BOARD MEETING MINUTES:

The April Regular Board Meeting Minutes were submitted for review and approval.

Edward Wurmb made a motion to approve the April Regular Board Meeting Minutes as submitted. J. Scott Shank, III seconded the motion. Motion carried.

TREASURER'S REPORT:

The April Treasurer's Report was submitted for review and approval.

All accounts are in order. Dee noted a revolving line-item entry of \$500 from Farm Credit for NRCS Field Day, and a reduction in the Health Insurance payment due to a change in a staff member's benefits. Additionally, no word to date regarding State or County Budget requests.

Edward Wurmb made a motion to approve the April Treasurer's Report as submitted. J. Scott Shank, III seconded the motion. Motion carried.

District Board of Supervisors

Harry E. Strite
Chair

J.D. Rinehart
Vice Chair

J. Scott Shank, III
Treasurer

Edward C. Wurmb, D.V.M.
Supervisor

J. Tyler Harp
Supervisor

Boyd Michael
Associate

Kirk E. Winders
Associate

Ariel Herrod
Associate

The Board discussed exploring options for placing funds in a CD, Money Market, or a Sweep Account.

Edward Wurmb made a motion for Dee and the Treasurer to meet with the bank and investigate options for placing funds in a CD, Money Market, or a Sweep Account.
J. Scott Shank, III seconded the motion. Motion carried.

MONTHLY BILL APPROVAL:

The April Monthly Bill Approval Report was submitted for review and approval.

J. Scott Shank, III made a motion to approve the April Monthly Bill Approval Report as submitted. Edward Wurmb seconded the motion. Motion carried.

MACS MONTHLY COST-SHARE SUMMARY REPORT:

The MACS Monthly Cost-Share Summary Report was submitted for review and approval.

Dee noted the report is minimal due to the many cancellations on last month's report, as well as, the push for producers to apply for Federal funding prior to applying for State funding.

Edward Wurmb made a motion to approve the MACS Monthly Cost-Share Summary Report as submitted. J. Scott Shank, III seconded the motion. Motion carried.

REPORTS FROM OTHERS: None

URBAN PROGRAM REPORT:

Sediment Control Review Report: The April Sediment Control Review Report was submitted for review and approval by Mark Kendle (Programs Technician/Office Coordinator).

J. Scott Shank, III made a motion to approve the April Sediment Control Review Report as submitted. Edward Wurmb seconded the motion. Motion carried.

Pond Approval(s): None

OLD BUSINESS:

The Board discussed the following old business:

Grants - Update:

- Keedysville: A meeting was held with landowners, April 22, 2024, to go over the latest design concept. Construction scheduled for Summer 2025.

- Boonsboro WWTP: Dee will close out the grant with the Accountant as time allows and will transfer the remaining funds to the District Class.
- Rest Haven Cemetery: No word from MDE with regard to the watershed study. Ecotone, Inc. is considering the project again.
- City of Hagerstown (Hamilton Run - Restoration): Waiting to meet with the City of Hagerstown and for word of definitive funding from the City.

Forest Conservation Program - Update: Dee provided an update on the District's Attorney, Brian Kane, and how he processes Title Searches, Title Insurance, etc. We have moved forward with recordation of the Foltz and Baker-Shenk properties and are in the process of moving towards the Baker-Shenk closing.

Stream Restoration Program - Update: Dee provided an update on the Stream Restoration Program and how the District's Attorney, Brian Kane, has a more thorough and efficient way of doing things.

TV & Tablet/iPad - Purchases - Update: At the April Board Meeting, the Board discussed installing a TV in the back, smaller conference room for staff training and meetings; basically, the same set up as the larger conference room. Additionally, they discussed upgrading the electronics in the large conference room and iPads for the Urban Staff and a cell phone for Mark Kendle, Programs Technician/Office Coordinator. A motion was made to seek prices for installation and cost of a TV for the small conference room and iPads, or tablets for Dee, Mark, and Owen.

During today's Board Meeting, Mark Kendle presented an extensive breakdown of pricing for iPads with cellular and Wifi capabilities, Accessories, iPhone, Monthly Service Estimate, TV, Micro PC's, and Installation, all including minimum and maximum costs. The Board reviewed and discussed all options presented.

J. Scott Shank, III made a motion to purchase "Option 1", which includes (3) iPad Pro w/256GB Storage w/Apple Pencil at the \$5,184 estimate, and the iPhone 14 at the estimate of \$730 with a monthly service estimate of \$435.01 for Dee's cell phone and the Mobile Hotspot for our survey equipment (current equipment) and including the new purchases. J.D. Rinehart seconded the motion. Motion carried.

Secondly, J. Scott Shank, III made a motion to purchase "Option 1", which includes (1) TV with (1) installation/internet installation, (2) Micro PC's, (2) Wall Mounts, (2) Webcams, (1) Adapter, and (3) Hours PC Setup/Glessner TV Installation, estimate of \$3,344.35. Edward Wurmb seconded the motion. Motion carried.

The total amount of approved purchases equates to \$9,258.35 with the monthly service charge of \$435.01.

OTHER OLD BUSINESS: None

NEW BUSINESS:

The Board discussed the following new business:

MASCD Report (Survey): MASCD Report for April 2024 provided for Board reference. The SSCC and MASCD are conducting a joint survey of the Districts to learn about the specific policies and governance documents each District has in place. The results will help identify gaps and how to assist Districts effectively. The Board asked Dee to answer the questions and bring to the Board in June for review and approval prior to submitting the survey on-line; Dee concurred.

Maryland Farm Bureau Membership - Dues: The District received documentation from the Washington County Farm Bureau, requesting renewal for the 2024 Maryland Farm Bureau (FB) Membership Dues, in the amount of \$95. This is a \$20 increase from the previous year. The (FB) request letter provided some explanation of the increase.

J. Scott Shank, III made a motion to pay the renewal for the 2024 Maryland Farm Bureau Membership Dues, in the amount of \$95. Edward Wurmb seconded the motion. Motion carried.

State Committee Meeting (April 18, 2024): Dee offered a few highlights from the meeting:

- Our area's stream fencing numbers were low due to a nutrient management issue, i.e., enforcement, etc. Mark added a note regarding the bay model estimate modeling flaw.
- Stacy Guyton (MDA Verifier) completes the BMP verifications; Washington County had the highest percentage complete in the State of Maryland per MDA.
- University of MD Extension has made offers to interviewees for the Nutrient Management Advisor position in Washington County.
- MDA is moving forward with hiring a fourth Area Coordinator position to lessen workload for the current Coordinators.
- Moving forward with DAF regulations, effective July 1, 2024.
- Pay for Performance presentation (Conowingo Dam).

Biosecurity Practices - FYI: An FYI item shared for Board reference.

OTHER NEW BUSINESS:

- J. Scott Shank, III advised he attended the State Committee Awards Committee meeting.
- Dee again asked Supervisors to be thinking about any type of celebratory function or other they would like to have/do as the District approaches 85 years in 2025.
- Dee reminded the Board there will need to be officer re-election in July for the new fiscal year.

- Dee asked the Board if they would be willing to change the October 2024 Board Meeting to a later date due to a vacation conflict. The October Board Meeting is now scheduled for the 4th Wednesday, October 23, 2024.

ADJOURNMENT:

J. Scott Shank, III made a motion to adjourn the May Regular Board Meeting.
Edward Wurmb seconded the motion. Motion carried.

Harry Strite, Chair, adjourned the May Regular Board Meeting at 11:58 a.m.

The next Regular Board Meeting is scheduled in-person, Wednesday, June 12, 2024, 10:30 a.m., WCSCD Conference Room, 1260 Maryland Avenue, Hagerstown, MD 21740, and with the ZOOM Platform option.